Kairos Community College

Complaints

Date when the issue was raised _____

Name of the person making the complaint _____

Relationship to student (if relevant) _____

Name of student (if relevant) _____

Contact details of the person who made the complaint _____

Name of the Kairos staff member who took the complaint _____

Statement of the issue _____

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Statement of the
outcome_____

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Principle Name _____

Principle Signature _____

Date signed by Principle _____